

## Internship (6 months) – Junior Portfolio Analyst, Consolidation Finance

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**Title Offer:** Junior Portfolio Analyst, with possibility of fixed contract at maturity

**Location:** Geneva, DAPM, company specialized in wealth management supervision

Our company is actively seeking a Junior Portfolio Analyst to join our dynamic team of portfolio analysts. Your main duty will consist in implementing transactions and reconciliations to follow clients' portfolio using our proprietary software and using control tools to certify the consistency of each investments.

The Junior Portfolio Analyst will provide overall support for the monthly reporting. In addition, the ideal candidate should:

- Be familiar with the banking system
- Have general knowledge of financial / banking products
- Be able to work in a team and be an individual contributor as well
- Possess excellent analytical skills
- Be able to work with minimal supervision
- Be proactive

### We require:

- HEC Bachelor's degree or equivalent (Finance or Business Administration)
- At least 6 months experience in Investment Banking, Private Banking, Asset Management and very good understanding of different asset classes
- Interest in understanding financial markets
- Experience in using financial tools (Bloomberg a plus)
- Experience with MS Office software (Word / Excel / Powerpoint)
- Fluent in English and French
- Excellent oral and written communication skills
- Swiss or holder of a valid permit

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### Contact:

If interested, please send your resume and a cover letter to [careers@dapm.net](mailto:careers@dapm.net)